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September 9, 2020

Dear ALF Parents and Caregivers,

We are back at it for another school year! This letter is meant to give instructions for students and families, according to Ministry of Education and Ministry of Health guidelines, for the first days of school.

ALF will be starting school tomorrow, September 10, in phase 2 of the [provincial back to school plan](#). We will still be on the same structure as previous years: 2 Semesters, 4 courses per day each Semester (Total of 8 courses over the year). Classes will begin at the normal time, 9:12am, but because of COVID 19 we will be introducing a staggered entry to the building. We ask that students not be dropped off or arrive any earlier than 8:45 if possible. In order to best control the number of students and limit contacts doors will be locked until the following times for the following student cohorts (Learning Groups):

- Grade 11 & 12 students may enter at 8:55 a.m. through the back parking lot (Middle) entrance
- Grade 9 & 10 students may enter at 9:00 a.m. through the front/main entrance
- Grade 7 & 8 students may enter at 9:05 through the side gym/backstage entrance (Grade 7 students will be met at this entrance by their Core Teacher)

Upon entering, all students will sanitize their hands and put on a mask. School personnel will be at the entrances to direct each student to their home room class. Students must proceed directly to their home room class at that time, without delay. There will be many staff members throughout the building helping direct students to the proper rooms.

Student timetables/schedules will be handed out and reviewed in home room along with an orientation of the school safety plan and operating procedures.

Students are asked to:

- Bring their own masks as students are required to wear them in hallways and other common areas; the school has a very limited supply of extras. Masks are also required on school buses
- Hand sanitizer is available at entrances and in classes, but students are encouraged to bring their own personal supply
- Bring their own water bottle as water fountains are closed. We have a water bottle filling station, but cups will not be available in the school
- Bring a backpack as lockers will not be available
- Bring a supply of basics (pens, pencils, paper). Full supply lists for individual courses will be given out by teachers
- Visitors to the school will need to make appointments as the school doors will be locked after classes begin. Visitors must wear a mask when inside the school
- **Parents / caregivers are to conduct at home health checks each morning prior to sending their child to school. A form was emailed home or is available on the ALF or District 83 websites. It is mandatory for students to stay home when sick.**

Although we will be scheduling a staggered exit at the end of the day, the official end to the school day is 3:30.

It's an unusual start to the year, but we are very excited to see our students again and meet the new ones! Please be patient and flexible as we go through these strange times together.

Yours Truly,
Scott Anderson, Principal
Chris Matheson, Vice Principal